

Exhibit A

Scope of Services Casa Grande Valley Historical Society

1. Provide a Recreational Resource and Exhibit Civic Pride
 - a. Provide public access to historical resources to residents and visitors by providing events, programs and volunteer opportunities.
 - b. Partner with regional institutions to broaden scope of available exhibits.
 - c. Provide educational, entertainment and recreational events that attract visitors while promoting the value of historical resources.
2. Preserve Historic Property Artifacts and Records
 - a. Curate relevant items that have historical significance to Casa Grande.
 - b. Increase awareness about collections relevant to Casa Grande.
3. Disseminate Casa Grande's Heritage through Education and Outreach
 - a. Provide opportunities for learning and education.
 - b. Increase community involvement.
4. Support a Successful Community by Participating in Collaborative Development
 - a. Collaborate with regional and statewide institutions to develop, support, and promote Casa Grande as a cultural destination.
5. Promote Casa Grande as a great place to live, play, work and visit.
6. Provide Quarterly Invoices/Reports
 - a. Quarterly and End of Year reports should be provided to the City prior to the deadlines listed below. Contents of the reports should include the progress toward the goals outlined in the application and in the Scope of services as well as the most recent financial report indicating expenses and revenues for the quarter. The year-end report can be combined with the Q4 report.
 - b. Invoice/Report due dates:
 - Q1 – due by October 15, 2019
 - Q2 – due by January 15, 2020
 - Q3 – due by April 15, 2020
 - Q4/Year-end report – due by July 31, 2020 (**Q4/End of year reports must be received no later than August 1, 2020 – invoices received after this date will not be processed due to the City of Casa Grande's fiscal year end encumbrance cut off).