

Meeting Date: 01/21/2020

Recommended Kevin Louis, Public Works Director

by:

Prepared by: Terrence McKeon, Deputy Public Works Director

Finance Rob Sweeney

Director

Review:

City Attorney Brett Wallace

Review:

Approved by: Larry Rains

Date 12/30/2019

Submitted:

Type of Ordinance

Action

Requested:

SUBJECT:

Agreement with Hach Company for Field Services for the City of Casa Grande Water Reclamation Facility

RECOMMENDATION:

Staff recommends the Mayor and City Council enter into an agreement with Hach Company for an amount not to exceed \$89,386 to provide Instrumentation Field Services for a period of three (3) years. This agreement provides for cancellation at the end of each year of the contract should the City wish to terminate these services.

DISCUSSION:

The City of Casa Grande owns and operates a 12 million-gallon per day Water Reclamation Facility. Instrumentation for analysis of various constituents and processes is critical to the proper functioning and operation of this facility, thus proper calibration and maintenance of these devices is vital.

There are a total of approximately thirty-eight (38) instruments which will be serviced and maintained under this agreement. The agreement provides for the parts and labor as required to service, calibrate, maintain, and provide certified documentation for each of these devices periodically as required for each device throughout the year.

Warranties for each of these devices require all service be performed by a factory-trained technician

certified by the manufacturer. As such, this vendor is the only authorized vendor for this area, therefore direct selection of this sole-source vendor is justified.

The contract provides for a not-to-exceed annual cost of: \$28,919 for FY20; \$29,786 for FY21; and \$30,681 for FY22.

FISCAL IMPACT:

Costs for these services are accounted for and funded in the Wastewater Operations Budget annually.

ALTERNATIVES:

Deny request.
